



Indira Educational and Charitable Trust

03.07.2012

To

Bright Future Educational Solutions
No:222/1,G.N.T.Road,
Redhills opp Redhills Bus Stand,
Chennai-52,
Mobile No: 9840706370

Sub: Appointment as authorized representative – conditions stipulated – Reg.

Sir,

Your appointment as our authorized representative for admissions would be governed by the following conditions.

- You should strictly follow the guidelines stipulated by the Management for admissions to various courses.
- You should not release any advertisement without prior approval of the management.
- You will not offer financial rewards Scholarships or Fees reduction to the students.
- All payments made should be in the form of DD's in favour of Indira Educational & Charitable Trust payable at Chennai.
- You are not authorized to receive any cash payment on behalf of the Management for what so ever reasons.
- Brochures should be distributed only at the time of registration and the cost to be included in the payment remitted.
- Your area of operations will be in State of TAMILNADU. However if you admit students from other states strictly as per the norms of the institution the admission would be accepted.
- Your service charges would be settled only after receipt of full payment designated for the courses.
- You will not be entitled for traveling or any other allowance apart from the service charges agreed to.
- You would conduct your self with dignity & decorum to uphold the reputation of the Institution you are representing.
- For Spot Admission you have to give prior notice and intimation before you release the advertisement.
- Please sign the duplicate of this letter as mark of acceptance of the above terms & conditions.

For Indira Educational & Charitable Trust,

Authorised Signatory.